

CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

APRIL 8, 2019, 7:00 P.M.

Chamber of Commerce
126 N. Cloverdale Blvd.

ROLL CALL: PRESIDENT: MARTIN VICE PRESIDENT: WINTER TREASURER: DeMARTINI SECRETARY: DELSID
MEMBER HANCHETT

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

ITEMS:

1. Minutes FEBRUARY 2019- No March meeting
2. Financial Statement MARCH 2019
3. Managers Report-
4. FY 17-18 IGT
5. From Members-

Adjourn to Executive Meeting: none

Adjourn to Regular Meeting

Adjourn till May 13, 2019

All agenda items, reports, minutes, are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St. Cloverdale Ca 95425 and are available upon request. Posted per Government Code section 54954.2 April 4, 2019 Any disabled, handicapped or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hrs prior to the meeting. 707-894-5862.

STAFF REPORT
April 2019

Manager Report-- No operational issues. Equipment issues- M45 received new brakes. No work comp issues. Call volume back to normal levels with 66 calls for service.

We have 13 returning family memberships paid.

FEMA payment for 2017 fire responses received \$4,948.00

IGT- We have wired the requested funds of \$102,000 for the FY 17-18 IGT cycle. The return funds should be received by the end of April.

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Pain (G89.1)	8	12.12%
Traumatic Injury (T14.90)	7	10.61%
Abdominal Pain / Problems (R10.84)	5	7.58%
Anxiety / Emotional Upset (F41.9)	5	7.58%
Respiratory Distress - Unspecified (J80)	5	7.58%
Altered Level of Consciousness (R41.82)	4	6.06%
Behavioral / Psychiatric - Disorder/Issue (F99)	3	4.55%
Respiratory Distress - Bronchospasm (J98.01)	3	4.55%
Diabetic - Hypoglycemia (E13.64)	2	3.03%
Dizziness / Vertigo (R42)	2	3.03%
Headache (R51)	2	3.03%
Respiratory Distress - Pulmonary Edema / CHF (J81.0)	2	3.03%
Stroke/CVA (I63.9)	2	3.03%
Weakness (General) (R53.1)	2	3.03%
Alcohol Intoxication (F10.92)	1	1.52%
Cardiac Arrest (I46.9)	1	1.52%
Chest Pain - Non-cardiac (R07.89)	1	1.52%
Chest Pain - Suspected Cardiac (I20.9)	1	1.52%
Cold/Flu Symptom (J00)	1	1.52%
Fever (R50.9)	1	1.52%
G.I. Bleed (K92.2)	1	1.52%
Gastrointestinal System Issue (G.I.) (K92.9)	1	1.52%
Medical Device Related Issue (T82.1)	1	1.52%
Nausea / Vomiting (R11.2)	1	1.52%
No Apparent Illness/Injury (Adult) (Z00.00)	1	1.52%
Seizure - Post (G40.909)	1	1.52%
Syncope/Near Syncope (R55)	1	1.52%
Total:	66	Total: 100.00%

Transported by Destination Report

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Number of Runs	Percent of Total Runs
Healdsburg District Hospital	22	33.33%
Sutter Santa Rosa Regional Hospital	16	24.24%
Santa Rosa Memorial Hospital	13	19.70%
Kaiser Permanente - Santa Rosa	9	13.64%
	6	9.09%
Total:	66	Total: 100.00%

Disposition by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported by this EMS Unit	60	90.91%
Against Medical Advice (AMA)	3	4.55%
Canceled Enroute - No Patient Contact	1	1.52%
Field Pronouncement - BLS/ALS	1	1.52%
Released at Scene (RAS)	1	1.52%
Total:	66	Total: 100.00%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	14	21.21%
Monday	8	12.12%
Tuesday	4	6.06%
Wednesday	9	13.64%
Thursday	8	12.12%
Friday	13	19.70%
Saturday	10	15.15%

CLOVERDALE AMBULANCE
Balance Sheet
March 31, 2019

ASSETS

Current Assets		
Exchange Bank Bus. Checking	\$	73,695.83
Capital Holding MMS		22,570.32
Ambulance Replacment Savings		160,755.66
Accounts Receivable Ambulance		135,200.82
Reserve for Doubtful Accts.		(3,279.45)
Prepaid insurance		(4,816.58)
IGT Refundable deposits		102,438.00
Total Current Assets		486,564.60
Property and Equipment		
Land		17,789.00
Ambulance and Equipment		462,048.41
Furniture and fixtures		16,563.64
Building and Improvements		323,365.96
A/D - Other Fixed Assets		(373,922.00)
Total Property and Equipment		445,845.01
Other Assets		
Total Other Assets		0.00
Total Assets	\$	932,409.61

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts payable	\$	4,496.15
Accrued retirement benefits		(842.54)
Accrued Interest		57.20
Accrued AFLAC		114.25
Total Current Liabilities		3,825.06
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		3,825.06
Capital		
Fund Balance		731,591.05
Prior Year Profit (Loss)		198,549.65
Net Income		(1,556.15)
Total Capital		928,584.55
Total Liabilities & Capital	\$	932,409.61

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Nine Months Ending March 31, 2019

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues					
Ambulance Service	\$ 79,991.00	\$ 65,000.00	\$ 546,947.34	\$ 585,000.00	(38,052.66)
Less - Contract Allowances	(27,457.04)	(34,166.00)	(229,438.11)	(307,494.00)	78,055.89
Donations	0.00	0.00	450.00	0.00	450.00
Property Tax (13)	0.00	0.00	22,475.33	24,943.24	(2,467.91)
Special Assessment	0.00	0.00	94,635.90	105,250.87	(10,614.97)
Interest Income	0.00	36.69	303.08	175.65	127.43
IGT Supplemental Payment	0.00	0.00	0.00	45,000.00	(45,000.00)
Membership paid	400.00	0.00	(744.00)	0.00	(744.00)
Other (Income) and Expenses	4,948.00	0.00	13,111.14	4,200.00	8,911.14
Total Revenues	57,881.96	30,870.69	447,740.68	457,075.76	(9,335.08)
Cost of Sales					
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	57,881.96	30,870.69	447,740.68	457,075.76	(9,335.08)
Expenses					
Salaries & Wages	29,915.55	27,450.00	258,477.56	247,050.00	11,427.56
Health benefits employer	4,627.27	4,473.00	41,025.03	40,257.00	768.03
Fuel Expense	1,578.94	1,250.00	11,368.34	11,250.00	118.34
Work Comp ACHD	1,551.00	1,551.00	14,348.00	13,959.00	389.00
Payroll Exp UTI/ETT	252.42	258.00	7,626.86	2,322.00	5,304.86
Amb Repair Maintenance	398.09	816.00	8,654.66	7,344.00	1,310.66
Supplies Patient	604.67	2,000.00	15,675.39	18,000.00	(2,324.61)
Employee Benefits Volunteers	178.00	0.00	7,231.43	1,000.00	6,231.43
Outside Services	105.00	1,104.00	7,533.85	9,936.00	(2,402.15)
Bad Debit Writeoff	0.00	0.00	12,480.00	0.00	12,480.00
Patient Refunds	0.00	0.00	1,322.96	0.00	1,322.96
employer soc. sec.	1,847.40	1,666.00	18,492.40	14,994.00	3,498.40
Employer Medicare	432.05	122.58	5,321.70	3,302.80	2,018.90

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Nine Months Ending March 31, 2019

	Current Month		Current Month		Year to Date		Year to Date		Year to Date	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	
Bank service charges	0.00	0.00	109.45	0.00	109.45	0.00	109.45	0.00	109.45	
Dues & Subscriptions	74.00	74.00	2,649.00	74.00	2,649.00	2,574.00	2,649.00	2,574.00	75.00	
Capital Equipment	0.00	0.00	(3,500.00)	0.00	(3,500.00)	0.00	(3,500.00)	0.00	(3,500.00)	
Utilities	122.11	500.00	4,329.23	500.00	4,329.23	4,500.00	4,329.23	4,500.00	(170.77)	
Insurance - General	1,343.00	1,580.00	12,087.00	1,580.00	12,087.00	14,220.00	12,087.00	14,220.00	(2,133.00)	
Legal	0.00	0.00	420.00	0.00	420.00	0.00	420.00	0.00	420.00	
Accounting	0.00	295.00	6,795.00	295.00	6,795.00	6,795.00	6,795.00	6,795.00	0.00	
Office expense	1,445.15	1,333.00	11,993.09	1,333.00	11,993.09	11,997.00	11,993.09	11,997.00	(3.91)	
Office Building Repair	0.00	0.00	716.43	0.00	716.43	1,000.00	716.43	1,000.00	(283.57)	
Payroll Tax FUTA	72.12	12.50	294.40	12.50	294.40	2,694.97	294.40	2,694.97	(2,400.57)	
Telephone	196.53	333.00	1,917.54	333.00	1,917.54	2,997.00	1,917.54	2,997.00	(1,079.46)	
Volunteer Appr. Mtng.	0.00	0.00	713.50	0.00	713.50	0.00	713.50	0.00	713.50	
Conference and Travel	0.00	0.00	1,214.01	0.00	1,214.01	0.00	1,214.01	0.00	1,214.01	
IGT Refundable Deposit FY 17-18	102,438.00	102,438.00	102,438.00	102,438.00	102,438.00	102,438.00	102,438.00	102,438.00	0.00	
Total Expenses	147,181.30	147,256.08	551,734.83	147,256.08	551,734.83	518,630.77	551,734.83	518,630.77	33,104.06	
Net Income	(\$ 89,299.34)	(\$ 116,385.39)	(\$ 103,994.15)	(\$ 116,385.39)	(\$ 103,994.15)	61,555.01	(\$ 103,994.15)	61,555.01	(42,439.14)	