

CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

APRIL 13 2020 , 7:00 P.M.

Chamber of Commerce  
126 N. Cloverdale Blvd.

ROLL CALL: PRESIDENT: WINTER VICE PRESIDENT: DeMARTINI TREASURER: DELSID SECRETARY:  
HANCHETT MEMBER: MARTIN

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

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ITEMS:

1. Minutes FEBRUARY 2020 – NO MARCH MEETING
2. Financial Statement MARCH 2020
3. Managers Report-
4. Appreciation Dinner- May 21, 2020
5. From Members-

Adjourn to Executive Meeting: none

Adjourn to Regular Meeting

Adjourn till May 11, 2020

All agenda items, reports, minutes, are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St. Cloverdale Ca 95425 and are available upon request. Posted per Government Code section 54954.2 April 9, 2020 Any disabled, handicapped or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hrs prior to the meeting. 707-894-5862.

## CLOVERDALE AMBULANCE

Balance Sheet  
March 31, 2020

## ASSETS

Current Assets		
Exchange Bank Bus. Checking	\$	65,116.46
RESERVE/CAPITAL ACCT		128,727.02
Ambulance Replacment Savings		185,962.39
Accounts Receivable Ambulance		101,438.37
Reserve for Doubtful Accts.		(3,279.45)
Prepaid insurance		(3,125.77)
IGT Refundable deposits		95,874.00
		<hr/>
Total Current Assets		570,713.02
Property and Equipment		
Land		17,789.00
Ambulance and Equipment		462,048.41
Furniture and fixtures		16,563.64
Building and Improvements		323,365.96
A/D - Other Fixed Assets		(373,922.00)
		<hr/>
Total Property and Equipment		445,845.01
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>1,016,558.03</u>

## LIABILITIES AND CAPITAL

Current Liabilities		
Accounts payable	\$	4,496.15
Accrued retirement benefits		(2,151.54)
Accrued Interest		57.20
Accrued AFLAC		113.99
		<hr/>
Total Current Liabilities		2,515.80
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		2,515.80
Capital		
Fund Balance		731,591.05
Prior Year Profit (Loss)		394,003.84
Net Income		(111,552.66)
		<hr/>
Total Capital		1,014,042.23
		<hr/>
Total Liabilities & Capital	\$	<u>1,016,558.03</u>

# CLOVERDALE AMBULANCE

## Income Statement

### Compared with Budget

For the Nine Months Ending March 31, 2020

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>					
Ambulance Service	\$ 89,939.50	\$ 61,500.00	\$ 559,603.81	\$ 553,500.00	6,103.81
Less - Contract Allowances	(59,378.05)	(25,000.00)	(306,265.14)	(225,000.00)	(81,265.14)
Interest	0.00	33.33	0.00	299.97	(299.97)
Property Tax (13)	0.00	3,333.33	23,577.44	29,999.97	(6,422.53)
Special Assessment	0.00	13,902.00	92,593.11	125,118.00	(32,524.89)
Interest Income	70.90	70.00	714.54	700.00	14.54
GEMT Supplemental Payments	0.00	0.00	1,082.00	0.00	1,082.00
IGT Supplemental Payment	0.00	0.00	0.00	0.00	0.00
Other (Income) and Expenses	0.00	833.33	3,508.99	3,500.00	8.99
<b>Total Revenues</b>	<b>30,632.35</b>	<b>54,671.99</b>	<b>374,814.75</b>	<b>488,117.94</b>	<b>(113,303.19)</b>
<b>Cost of Sales</b>					
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	<b>30,632.35</b>	<b>54,671.99</b>	<b>374,814.75</b>	<b>488,117.94</b>	<b>(113,303.19)</b>
<b>Expenses</b>					
Salaries & Wages	31,767.00	30,000.00	286,541.00	270,000.00	16,541.00
Health benefits employer	4,777.42	5,333.33	42,305.28	47,999.97	(5,694.69)
Fuel Expense	2,033.44	1,316.67	13,792.21	11,850.03	1,942.18
Work Comp ACHD	1,598.00	1,454.00	14,382.00	13,086.00	1,296.00
Payroll Exp UTI/ETT	165.06	160.50	1,570.74	1,650.00	(79.26)
Amb Repair Maintenance	0.00	816.67	4,824.13	7,350.03	(2,525.90)
Supplies Patient	1,193.22	2,000.00	16,493.62	18,000.00	(1,506.38)
Employee Benefits Volunteers	44.19	416.67	3,405.65	3,750.03	(344.38)
Outside Services	242.73	1,175.00	13,031.24	10,575.00	2,456.24
Bad Debit Writeoff	0.00	(250.00)	0.00	(2,250.00)	2,250.00
Patient Refunds	0.00	0.00	1,758.64	0.00	1,758.64
employer soc. sec.	1,911.43	1,833.33	17,591.84	16,499.97	1,091.87
Employer Medicare	447.04	508.33	4,114.36	4,574.97	(460.61)
Bank service charges	30.00	0.00	30.00	0.00	30.00
Dues & Subscriptions	75.00	220.83	2,779.00	1,987.47	791.53
Capital Equipment	0.00	416.67	2,099.56	3,750.03	(1,650.47)
Utilities	589.44	500.00	4,723.30	4,500.00	223.30

# CLOVERDALE AMBULANCE

## Income Statement

### Compared with Budget

For the Nine Months Ending March 31, 2020

	Current Month	Current Month	Year to Date	Year to Date	Year to Date
	Actual	Budget	Actual	Budget	Variance
Insurance - General	1,343.00	1,579.92	12,087.00	14,219.28	(2,132.28)
Legal	0.00	250.00	2,587.50	2,250.00	337.50
Accounting	495.00	495.00	6,995.00	6,995.00	0.00
Office expense	1,380.41	1,375.00	15,178.92	12,375.00	2,803.92
Office Building Repair	64.95	83.33	591.80	749.97	(158.17)
Payroll Tax FUTA	47.16	48.00	448.77	488.00	(39.23)
Telephone	239.43	333.33	1,811.98	2,999.97	(1,187.99)
Volunteer Appr. Mtng.	300.00	0.00	300.00	0.00	300.00
GEMT QAF Quarterly assessment	3,128.40	2,800.00	10,792.98	9,750.00	1,042.98
Total Expenses	51,872.32	52,866.58	480,236.52	463,150.72	17,085.80
Net Income	(\$ 21,239.97)	\$ 1,805.41	(\$ 105,421.77)	\$ 24,967.22	(\$ 130,388.99)



**Cloverdale Health Care District**  
**Meeting Minutes-February 10, 2020**

Meeting was called to order by President Harry Martin at 7:00 p.m.  
Tom Hinrichs and all board members were present.

**Election of Officers**-President-Mary Jo Winter, Vice President-Jim DeMartini, Treasurer-Al Delsid, Secretary-Neena Hanchett, Harry Martin rotates to Member from past president. New officers were approved unanimously.

**Meeting agenda was approved by all board members with no changes.**  
The minutes of the January, 2020 meeting were approved unanimously.

**Financial Statement for January, 2020**-The financial statement was approved unanimously after a brief discussion.

**Manager's Report:** Transport volume up. A tree was removed because the roots were lifting up the sidewalk. Other work will most likely be necessary in the near future for the same reason. The restroom facilities need some maintenance work and CV Plumbing (Chris Vine) has been contacted.

**Presentation from Health Action:**

Becky Ennis, from Health Action and former director of the Cloverdale Senior Center, presented a "Self Healing Community Model" to locally address adult homelessness, mental and physical problems in Cloverdale rooted in childhood experiences. She asked for the board's support and for our ideas as to who might be able to assist her to lead this program. Mary Jo Winter said she had an idea of a person who might be a "good fit."

**From Members**-Jim DeMartini asked board members if each would consider being a shelter manager in the event of an emergency, which involves Red Cross training and follow-up training. The first 72 hours is critical in an emergency and logistics are key until county/state resources are able to provide some support.

Mary Jo Winter asked for board input regarding the Employee Appreciation Dinner. It is tentatively set for Thursday, May 21.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Neena Hanchett,  
Board Secretary



**SONOMA COUNTY**  
Clerk-Recorder-Assessor  
[www.sonoma-county.org/cra](http://www.sonoma-county.org/cra)

**REGISTRAR OF  
VOTERS DIVISION**

P.O. Box 11485  
435 Fiscal Dr.  
Santa Rosa, CA 95406  
Tel: (707) 565-6800  
Toll Free (CA only):  
(800) 750-VOTE  
Fax: (707) 565-6843

MEMORANDUM

TO: DISTRICT SECRETARY

FROM: SONOMA COUNTY REGISTRAR OF VOTERS

DATE: APRIL 10, 2020

SUBJ: INFORMATION ON UPCOMING CONSOLIDATED ELECTIONS

The regular biennial election of your District Board Directors will take place on November 3, 2020. Nominations for offices in your district open on July 13, and close on August 7, 2020. If any incumbent fails to file during the nomination period, there will be a five day extension through 5 p.m. on August 12, 2020, for anyone other than the incumbent officer. The Registrar of Voters Office would like to assist you in any way possible in meeting all of your filing deadlines. Enclosed is a sample Resolution form to request consolidation, a Notice of Offices to Be Filled and Statement of Responsibility for the Statement of Qualifications and a Notice of District Boundaries.

As a convenience to your candidates, we have enclosed forms for submitting Candidates' Statements of Qualifications. These forms may be provided to any candidate wishing to include a printed Statement of Qualifications in the Sonoma County Voter Information Guide.

If your district requires payment in advance for printing statements, candidates must secure a receipt from your office as proof of payment before a statement will be accepted for filing by our office. We will send out cost estimates via email as soon as they are available.

Statements of Qualifications must be filed at the same time all other nomination documents are filed in the office of the Registrar of Voters. Statements may be withdrawn but not changed during the nomination period or extended nomination period if applicable.

If you have any questions regarding this or any other election related matters, you may call our office at (707) 565-6800 or write us at P.O. Box 11485, Santa Rosa, CA 95406. Your continued cooperation and assistance in the conduct of elections is greatly appreciated.

Thank you,

A handwritten signature in blue ink, appearing to read "Kamari Marchbanks".

Kamari Marchbanks

# CONSOLIDATED GENERAL ELECTION

## NOVEMBER 3, 2020

Notification deadline, district director elections	July 1, 2020
Specifications deadline, school district governing board member elections	July 3, 2020*
Nominations open	July 13, 2020
Nominations deadline	August 7, 2020
Consolidation deadline, measures	August 7, 2020
Tax rate statements deadline, bond measures	August 7, 2020
Measure letter assignments	August 8, 2020*
Extended nomination deadline	August 12, 2020
Deadline to amend/withdraw measure	August 12, 2020
Random alphabet drawing	August 13, 2020
Argument deadline	August 17, 2020
Impartial analysis due	August 17, 2020
Rebuttal deadline (only if opposing arguments are filed)	August 27, 2020
Military/Overseas 60-Day Ballots	September 4, 2020
First day voter information guides may be mailed	September 24, 2020
Voting by mail opens	October 5, 2020
Registration deadline	October 19, 2020
First day to process vote by mail ballots	October 20, 2020
Deadline to request ballot by mail	October 27, 2020
Deadline to certify election results	December 3, 2020

\*For dates that fall on a Saturday, Sunday or holiday, use the next regular business day for transactions.

\*\*Deadlines reflect current law, subject to change if California law changes prior to or after January 1, 2020.



RESOLUTION NO. \_\_\_\_\_

DATED \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
\_\_\_\_\_ DISTRICT, COUNTY OF SONOMA  
STATE OF CALIFORNIA, ORDERING AN ELECTION TO  
BE HELD AND REQUESTING CONSOLIDATION  
WITH THE NOVEMBER 3, 2020,  
CONSOLIDATED DISTRICT ELECTION

**WHEREAS**, an election will be held on NOVEMBER 3, 2020, in the  
\_\_\_\_\_ DISTRICT for the purpose of electing  
District Directors to fill positions that will expire in 2024;

**BE IT RESOLVED THAT**, the District Directors of said district hereby request consolidation with any  
election that may be held on the same day, in the same territory or in territory that is in part the same.

**THE FOREGOING RESOLUTION** was introduced by Director \_\_\_\_\_,  
who moved its adoption, seconded by Director \_\_\_\_\_ and then adopted on  
roll call by the following vote:

Director \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Director \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Director \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Director \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Director \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**WHEREUPON**, the Chairperson declared the foregoing resolution adopted and SO ORDERED

\_\_\_\_\_  
District Administrator/Secretary



**Cloverdale Health Care District**  
**Meeting Minutes-April 13, 2020**

Meeting was conducted via emails back and forth due to Social Distancing and in-person meeting restrictions put in place by the Sonoma County Public Health Officer to combat the spread of the Covid-19 virus. Tom provided the meeting packet to each board member and the board agreed to review the information and ask questions via email.

**Meeting agenda was approved by all board members with no changes.**

**Previous Minutes:** Minutes of the February 10, 2020 meeting were approved unanimously after a motion to approve was put forward by board member Delsid. There was no March, 2020 meeting.

**Financial Statement for March, 2020-** Board member De Martini had asked about whether to assign old accounts receivable to collection. Tom responded that after reviewing them, a few were sent off to collection and the account receivable aging is largely under 45 days. The financial statement was approved unanimously after a motion to approve was put forward by board member Delsid.

**Manager's Report:** Transport volume is down about 50%. What transports there were took place early in the month. For the ten-day period prior to the meeting, there were five days without any transports, followed by a slight uptick during the past two days. Tom has been on two telephone calls daily regarding Covid-19 with County Public Health officials and the County Emergency Operating Center. There were no operational, equipment or workers comp issues. Personnel continue to prepare for Covid-19 patient contacts according to CDC and local Health Department guidelines. To date, no Covid-19 diagnosed patients have been transported. The IGT came in, not as much as last year but still \$65,000 in new money. Great news. Second Property Tax payment should arrive in late April.

**Appreciation Dinner:** The dinner, scheduled for May 21, will take place if the gathering ban is lifted. The Historical Society has our application, insurance rider and payments. If we are able to proceed it was suggested that Dahlia & Sage might cater and we would serve. Stay tuned.

**For the Good of the Order:** Nothing else was submitted.  
Adjourn to next meeting, May 11, 2020.

Respectfully submitted,

Neena Hanchett,  
Board Secretary

MEMORANDUM

TO: DEVA MARIE PROTO, COUNTY CLERK & REGISTRAR OF VOTERS  
FROM: \_\_\_\_\_ DISTRICT  
SUBJECT: NOTICE OF OFFICES TO BE FILLED AND STATEMENT OF  
RESPONSIBILITY FOR STATEMENTS OF QUALIFICATIONS

Notice is hereby given that, pursuant to Elections Code Section 10509 (which requires notification prior to the 125<sup>th</sup> day before the election, \*July 1, 2020), the following are the elected office holders of this district whose terms will expire in 2024, and whose successors will be required to be elected at the upcoming election to be held on NOVEMBER 3, 2020.

DIRECTOR	LENGTH OF NEXT TERM (Commencing 12/11/2020)
1. _____	_____ YEARS
2. _____	_____ YEARS
3. _____	_____ YEARS
4. _____	_____ YEARS
5. _____	_____ YEARS

(MARK APPROPRIATE OPTIONS BELOW)

The length of the Statements of Qualifications shall not exceed 200 words.

1. The costs incurred in the printing of the optional Statements of Qualifications (English & Spanish, if requested by the candidate) in the Voter Information Pamphlet is the responsibility of the (select one):

- ☐ District  
☐ Candidate

a. If the candidate is responsible for costs of the Statement of Qualifications, the district opts to (select one):

- ☐ Require payment in advance to the District Secretary.  
☐ Bill the candidate after the date of the election.

Note: It is the responsibility of the District to collect the costs of Statements of Qualifications from the candidates whether payment in advance or payment after the fact is required. **If advance payment is required, candidates must present a receipt from the district at the time the Statement of Qualifications is filed with the Registrar of Voters Office. Multi-county districts please be advised that the estimated cost reflects only the Sonoma County portion of the cost.**

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND SUBMIT THIS STATEMENT IN COMPLIANCE WITH ELECTIONS CODE SECTIONS 10509 AND 13307.

SEAL SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

## MEMORANDUM

TO: DEVA MARIE PROTO, COUNTY CLERK & REGISTRAR OF VOTERS

FROM: \_\_\_\_\_ DISTRICT

SUBJECT: NOTICE OF DISTRICT BOUNDARIES/STATEMENT IN LIEU OF MAP

DATE: \_\_\_\_\_

Pursuant to Elections Code Section 10522 (which requires notification prior to the 125<sup>th</sup> day before the election (July 1, 2020) regarding district boundaries in the above named district), we are hereby notifying the Registrar of Voters Office that:

- ☐ [ ] As of this date, there has been no change in the boundaries of this district since the date of the last election. A map of the district is already on file with your office; therefore this notice is in lieu of providing a duplicate map.
- ☐ [ ] A map of the above district, with all annexations and detachments shown thereon, is attached to this notification and incorporated for reference herein.
- ☐ [ ] There have been changes in the boundaries of this district since the date of the last election. A verified map of the above district containing all recent annexations and details shown thereon, is already on file with your office.

Submitted by \_\_\_\_\_  
District Administrator/Secretary

SEAL



## COVID-19: Personnel - Possible Exposure Tracking

Incident Unit Notified By Dispatch Date Time (eTimes.03)	Response Incident Number (eResponse.03)	Disposition Incident Patient Disposition With Code (eDisposition.12)	Disposition Destination Name Delivered Transferred To (eDisposition.01)	Response EMS Unit Call Sign (eResponse.14)	Exposure EMS Crew Member Full Name (eOther.04)	Exposure Personal Protective Equipment Used Descriptions And Codes List (eOther.03)	Incident Crew Member Suspected EMS Work Related Exposure Injury Or Death (eOther.05)	Exposure Type Of Work Related Injury Death Or Suspected Exposure Descriptions And Codes List (eOther.06)
04/02/2020 20:46:00	CLO20-0207	Treated, Transported by this EMS Unit (4212033)	Healdsburg District Hospital	MED45				
04/12/2020 18:15:00	CLO20-0221	Treated, Transported by this EMS Unit (4212033)	Sutter Santa Rosa Regional Hospital	MED45				
04/14/2020 12:00:00	CLO20-0224	Treated, Transported by this EMS Unit (4212033)	Healdsburg District Hospital	MED45				
04/20/2020 08:01:00	CLO20-0234	Treated, Transported by this EMS Unit (4212033)	Santa Rosa Memorial Hospital	MED45				
04/23/2020 17:22:00	CLO20-0243	Treated, Transported by this EMS Unit (4212033)	Santa Rosa Memorial Hospital	MED45	Matthew Michael Schillings	"Mask-Surgical (Non-Fitted) (4503017)", "Eye Protection (4503001)", "Gloves (4503003)"	Gloves	"None (4506027)"
					Thomas Hinrichs	"Mask-Surgical (Non-Fitted) (4503017)", "Eye Protection (4503001)", "Gloves (4503003)"	Gloves	"None (4506027)"

## Report Filters

Incident Date: is equal to 'Last Month'

Incident Unit Notified By Dispatch Date Time (eTimes.03): is equal to 'Last Month'

Agency Name (eAgency.03): contains 'Cloverdale'

## Report Criteria

Situation Provider Primary Impression Code (eSituation.11): Contains Any J20.9, J00, B34.2, R50.9, J11, J18.9, J98.9, J80

Situation Provider Secondary Impression Code (eSituation.12): Contains Any J20.9, J00, B34.2, R50.9, J11, J18.9, J98.9, J80

Outcome Emergency Department Diagnosis (eOutcome.10): Contains Any B34.2, U07.1, B97.29, B97.2

Situation Primary Symptom (eSituation.09): Contains R05



Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Cardiac Dysrhythmia - Tachycardia (R00.0)	1	3.03%
Fever (R50.9)	1	3.03%
Gastrointestinal System Issue (G.I.) (K92.9)	1	3.03%
OB / Pregnancy Related Complication (O99)	1	3.03%
Respiratory Distress - Bronchospasm (J98.01)	1	3.03%
Seizure - Active (G40.901)	1	3.03%
Seizure - Post (G40.909)	1	3.03%
	1	3.03%
Total: 33		Total: 100.00%

#### Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
10 - 19	2	6.06%
20 - 29	1	3.03%
30 - 39	7	21.21%
50 - 59	7	21.21%
60 - 69	7	21.21%
70 - 79	4	12.12%
80 - 89	4	12.12%
90 - 99	1	3.03%
Total: 33		Total: 100.00%

#### Runs by Destination Name

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Disposition Destination Code Delivered Transferred To (eDisposition.02)	Number of Runs	Percent of Total Runs
Healdsburg District Hospital	20157	10	30.30%
Kaiser Permanente - Santa Rosa	20203	12	36.36%
Santa Rosa Memorial Hospital	20402	2	6.06%
Sutter Santa Rosa Regional Hospital	20478	9	27.27%
		Total: 33	Total: 100.00%

Description
Cloverdale



## Cloverdale Ambulance Run Data Report

## Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
City of Cloverdale	30	90.91%
City of Healdsburg	2	6.06%
CLOVERDALE	1	3.03%
<b>Total: 33</b>		<b>Total: 100.00%</b>

## Runs by County

Scene Incident County Name (eScene.21)	Number of Runs	Percent of Total Runs
Sonoma	33	100.00%
<b>Total: 33</b>		<b>Total: 100.00%</b>

## Runs by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59		
06:00:00 - 06:59:59	2	6.06%
07:00:00 - 07:59:59	2	6.06%
08:00:00 - 08:59:59	1	3.03%
09:00:00 - 09:59:59	2	6.06%
11:00:00 - 11:59:59	4	12.12%
12:00:00 - 12:59:59	3	9.09%
13:00:00 - 13:59:59	3	9.09%
14:00:00 - 14:59:59	5	15.15%
16:00:00 - 16:59:59	1	3.03%
17:00:00 - 17:59:59	2	6.06%
18:00:00 - 18:59:59	1	3.03%
19:00:00 - 19:59:59	2	6.06%
20:00:00 - 20:59:59	2	6.06%
21:00:00 - 21:59:59	1	3.03%
23:00:00 - 23:59:59	1	3.03%
<b>Total: 33</b>		<b>Total: 100.00%</b>

## Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	3	9.09%
Monday	7	21.21%
Tuesday	6	18.18%
Wednesday	5	15.15%
Thursday	2	6.06%
Friday	4	12.12%
Saturday	6	18.18%
<b>Total: 33</b>		<b>Total: 100.00%</b>

## Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Abdominal Pain / Problems (R10.84)	5	15.15%
Alcohol Intoxication (F10.92)	3	9.09%
Pain (G89.1)	3	9.09%
Stroke/CVA (I63.9)	3	9.09%
Behavioral / Psychiatric - Disorder/Issue (F99)	2	6.06%
Medication Related Issue (Non- Overdose) (T50.905)	2	6.06%
Nausea / Vomiting (R11.2)	2	6.06%
Traumatic Injury (T14.90)	2	6.06%
Weakness (General) (R53.1)	2	6.06%
Behavioral / Psychiatric - Legal Hold (5150) (Z04.6)	1	3.03%
Cardiac Dysrhythmia - Bradycardia (R00.1)	1	3.03%





April 28, 2020

Re: Survey – Input on Boundaries and Performance Standards for Ambulance Services

Greetings,

The County of Sonoma is reaching out to all cities, districts, communities, and healthcare providers ("Stakeholders") to ask that you participate in an important Emergency Medical Services survey facilitated by EndPoint EMS Consulting on behalf of the Sonoma County Department of Health Services ("the Department"). The Department is in the process of reviewing how emergency ambulance services are provided countywide, and the Department is seeking input from Stakeholders like you on any changes that need to be made to improve how these services are delivered. Your attention and feedback at this time is critical to make sure that Stakeholders' perspectives on the subject are heard and may contribute to the crafting of the best emergency medical services system for their communities. Input that the Department receives from this survey will affect for years how emergency medical services are provided to the residents of this County.

Due to the COVID-19 pandemic, our regularly occurring in-person Stakeholder feedback was interrupted and suspended indefinitely. This survey will serve as a virtual resumption of that Stakeholder feedback, and will allow the Department to complete the countywide Stakeholder feedback process, as well as allow the Department time to finalize a new request for proposals ("RFP") for ambulance services to the exclusive operating area (see existing map), and hopefully receive even more Stakeholder feedback. The Department is responsible for drawing ambulance service boundaries to service the County, following California law (H&S Code 1797 et seq. & EMS Authority Regulations) and Sonoma County Code Chapter 28. (See existing map). These boundaries are served by public or private ambulance providers. The Department may also draw an exclusive operating area ("EOA"), which is served by an ambulance provider under an exclusive, competitively awarded contract. (H&S 1797.224.). The Cities of Santa Rosa, Sebastopol, Rohnert Park and Cotati are in the existing EOA, and the residents within that area are provided emergency ambulance under an existing contract with AMR which will expire fiscal year 2022-2023. The Department is asking through the survey how Stakeholders feel about the existing ambulance boundaries. Any Stakeholder who wants to make a change to the existing ambulance boundaries must submit a formal request via Sonoma County Code 28-8. Sonoma County Code provides that boundary change requests must be initiated by the City having jurisdiction over the area served (or the County for those areas outside of an incorporated City). If a requested boundary change would impact the jurisdiction of any other City or the County, then in addition to the requesting jurisdiction, the other governing bodies in the zone must also support the change. Special Districts providing ambulance services within an area proposed for a change must also take a position. Non-municipal stakeholder agencies and the general public are represented in this process via their representative City and/or the Sonoma County Board of Supervisors.

The Department will also be finalizing a new RFP to service the EOA upon the expiration of the existing contract. The Department is considering through the survey any contract revisions and requirements for the awarded ambulance provider that must be made to ensure the residents within the EOA receive the best possible care at a reasonable cost.

The input of the communities served by EOA ambulance providers is vital to the success of the EOA development process. 911 ambulance service is one part of a harmonized EMS system response that includes dispatch centers, first responders and local jurisdictional partners as well as allied health care providers and the local EMS Agency. The perspective of each partner is important, and Stakeholders must have an opportunity to weigh in on the level of service to be provided through the contract. Stakeholders must also have an opportunity to request changes to an EOA boundary when that opportunity arises, as inclusion or exclusion from the EOA has an impact to service delivery within the City as well as the unincorporated areas of Sonoma County.

Despite the current challenges facing Sonoma County, the Department of Health Services remains committed to a robust, inclusive stakeholder engagement process with community partners. Although the County remains under limitations for in-person Stakeholder meetings, we are hopeful we can use tools such as this survey and subsequent online meeting format to share survey results and gather the remaining input needed to draft the solid RFP needed to ensure a vigorous competitive process moves forward, and is ultimately successful.

The specific topics the Department is addressing in this survey are:

- EOA Boundaries
- Terms of an EOA Contract and required equipment
- Response time expectations

The Department is hopeful any entity with concerns or feedback will indicate those on the survey response. If an organization does not provide a response, the Department will assume the non-responsive entity has no feedback to provide in regard to the development of the EOA and will move forward informed by the input of responsive entities.

Sincerely,



Barbie Robinson, MPP, JD, CHC  
Director  
Department of Health Services